

December 12, 2001

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Chairman Roy Burr on December 12, 2001 at 5:15 p.m. Present were Roy Burr, Phyllis Dixon, Shawna Michels, Greta Chapman, Karling Abernathy, Terri Davis, Renee Ponzio, Diana Winckel and Melanie Roziewski. Absent: Lillie Brown, Frank Etter and Ron Kroeger.

Open Forum: Davis introduced Ponzio and Winckel. Burr welcomed staff.

lpage Acquisitions Ordering Demonstration: Davis demonstrated and explained the new on-line ordering system. More staff will be involved in the materials selection process.

Minutes: Dixon moved, Michels seconded the approval of the minutes of the November 14, 2001 meeting. Motion carried.

Budget Reports: Michels moved, Dixon seconded the payment of monthly budgetary bills for November. Motion carried.

Dixon moved, Michels seconded the payment of Library Building Expansion costs. Motion carried.

Announcements and Administrative Reports:

Chapman updated, answered questions and informed the Board on the following:

?? Statistics; Council appropriation of County Contract; AFSCME contract negotiations; City wage study salary plan, Action Plan luncheon and SD State Library issues.

Committee Reports:

Library Building Expansion: Burr reported that construction is continuing on schedule.

Policy/Personnel Committee: Dixon moved, Michels seconded to approve the revised Meeting Room Policy as presented. Changes included: a third priority given to study groups or small free classes; time for scheduling meetings more than twice a month and elimination of equipment usage fee. Motion carried.

?? **2002 Closed Days Calendar:** Dixon moved, Michels seconded to approve the 2002 Closed Days Calendar with one revision. December 24, 2002, Christmas Eve Day, close at 2:00 p.m. Motion carried

?? **Christmas Eve Day, December 24, 2001:** Dixon moved, Michels seconded to approve closing the library at 2:00 p.m. on December 24, 2001. Motion carried.

?? **Contract Labor:** Dixon moved, Michels seconded to extend the contracts of Public Information and Network Coordinators, Susan Hotalling and Bill Paez until April 30, 2002 or until their change of status to City employees is completed, whichever occurs first. Motion carried.

?? **Board Vacancy:** Michels moved, Dixon seconded to recommend Burr's re-appointment to the Board of Trustees. Motion carried.

Liaisons: Foundation – Chapman informed the Board that the Foundation will be addressing the Gifts and Donations Funds and will make a recommendation to the Library Board.

Michels moved, Dixon seconded to adjourn the meeting. The meeting was adjourned at 6:15 p.m.