

**December 11, 2002**

The regular meeting of the Rapid City Public Library Board of Trustees was called to order by Vice-Chairperson, Lillie Brown on December 11, 2002 at 5:15 p.m. Present were Lillie Brown, Phyllis Dixon, Ron Kroeger, Shawna Michels, Greta Chapman, Terri Davis, Kim Baumberger and Melanie Roziewski. Absent: Roy Burr, Frank Etter

**Open Forum:** New staff member, Baumberger, introduced herself. Baumberger is a Clerk I in the Business Office. Board members introduced themselves and welcomed the new staff member to RCPL.

**Minutes:** Dixon moved, Michels seconded the approval of the minutes of the November 13, 2002 meeting. Motion carried.

**Budget Reports:** Dixon moved, Michels seconded the payment of monthly budgetary bills for November. Motion carried

Kroeger moved, Dixon seconded approval of Library Building Expansion Change Order #5. Motion carried.

**Announcements and Administrative Reports:**

Chapman updated, answered questions and informed the Board on the following:

- Statistics;
- Moving of stacks and use of temporary labor.

**Committee Reports:**

**Library Building Expansion:** Chapman reported on the status of the meeting room acoustics and tile and carpet installation.

**Policy/Personnel Committee:** New policies and changes were explained and discussed.

Dixon moved, Kroeger seconded to adopt the Homebound and Outreach Services Policy. Motion carried.

Michels moved, Kroeger seconded to adopt the changes to the Information Resources Development and Maintenance Policy. Motion carried.

**Liaisons:**

**Foundation:** Brown reported that the Foundation is planning a fundraising dinner, at the library, during National Library Week.

**Friends of the Library:** Board members discussed the Friends of the Library Group and their affiliation with RCPL.

**Executive Session:** Brown requested that the Board go into executive session to discuss a personnel issue.

The Board went into executive session at 5:55 p.m.

The Board came out of executive session at 6:25 p.m.

Kroeger moved to adjourn the meeting.

The meeting was adjourned at 6:25 p.m.

